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*BEDFORD PUBLIC SCHOOLS
TEMPERANCE, MICHIGAN*

NOTICE OF VACANCY #2016-2017-61

**Kindergarten Teacher
(2017-2018 School Year)**

1.0 F.T.E.

Monroe Road Elementary

MINIMUM QUALIFICATIONS:

1. Valid Michigan Teaching Certificate with endorsement in applied field.
2. Successful experience and ability to work effectively with students, parents, and teachers.
3. Possess good organizational skills.
4. High moral character, integrity, and strong interpersonal communication skills.
5. Strong academic, classroom management, and instructional skills.
6. Evidence of computer literacy skills.
7. Such alternatives to the above as the Board may find appropriate and acceptable.

PREFERRED QUALIFICATIONS:

1. Certified staff member.
2. Experience at level or in applied field(s).

ONLY THOSE CANDIDATES WHICH PROVIDE THE REQUESTED INFORMATION WILL BE CONSIDERED

APPLICATION PROCEDURE:

- Provide a letter of interest or email and a current resume or other indicating employment history;
- Please include a current address and telephone number(s) where you can be reached;
- Letters of interest received from applicants after the deadline will not be considered;
- All materials received relative to this posting become property of Bedford Public Schools;
- Internal applicants are equally responsible for providing all requested information. The Bedford Public Schools will not retrieve or copy information from your official personnel file. It is the applicant's sole responsibility. If necessary the employee should make the needed arrangements in order to review their personnel file and obtain any copies to include with their application materials; and
- **External Candidates:** with your letter of interest you must provide photographic evidence of meeting the minimal qualifications, i.e. copies of diplomas, educational transcripts, certifications and licensure via Frontline Education at : <http://www.applitrack.com/monroecounty/onlineapp/>
- **Internal Candidates:** with your letter of interest you must provide photographic evidence of meeting the minimal qualifications, i.e. copies of college and continuing educational transcripts, certifications and licensure to:

Bedford Public Schools
Office of Human Resources and Labor Relations
Kindergarten Teacher 1.0 F.T.E. - MRE
1623 W. Sterns Road
Temperance, MI 48182

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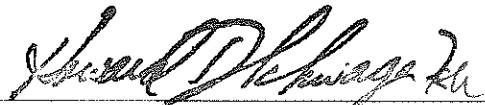
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NONDISCRIMINATION POLICY

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II, the Age Discrimination Act of 1975, and the Americans with Disability Act of 1990, it is the policy of the Bedford Public School District that no person shall, on the basis of race, color, religion, national origin or ancestry, sex, age, disability, height, weight, or marital status be excluded from participation in, be denied benefits of, or be subjected to discrimination during any program or activity or in employment. Inquiries should be addressed to:

**Bedford Public Schools
Office of Human Resources and Labor Relations
1623 W. Sterns Road
Temperance, MI 48182
(734) 850-6000**

All materials must be received by the Office of Human Resources and Labor Relations no later than 4:00 p.m. on Friday, May 19, 2017.



Howard D. Schwager, Executive Director
Human Resources/Labor Relations

5/15/17

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